



Exhibit G

**AGENDA ITEM STAFF ANALYSIS**

**Project/Issue Name:** Bill #08-37 an Ordinance Adopting the Job Description for Fleet Manager for the City of Republic, Missouri.

**Submitted by:** Jim Krischke, City Administrator

**Date:** April 14, 2008

**Issue Statement**

Bill #08-37 will create a job description for the position of Fleet Manager for the City of Republic.

**Discussion and/or Analysis**

Currently, the city fleet is comprised of approximately 85 vehicles. Each department uses different vendors for maintenance of these vehicles. In departments such as the Police Department, vehicles are driven thousands of miles each month and maintenance is essential to the continued performance of the vehicle. Creation of this position will allow for an individual in-house to oversee and track the maintenance and ensure the vehicles are properly maintained adding to the life of the vehicle. This position would be considered full time, operating under the general supervision of the Public Works Director. The position will be advertised one month prior to hire.

**Recommended Action**

Staff recommends approving Ordinance #08-37. However, hiring for this position will be delayed until such time as funding and location are established.